

Essentials of Project Management (3 Days)

Overview

Organizations are successfully using project management concepts to deal with increasingly competitive markets, financial pressures to improve performance, restructuring, and globalization. Project management provides a structure for dealing with the “faster, better, cheaper” pressures that most organizations are facing.

This comprehensive course provides participants with an overview of the essential elements (e.g., selecting projects, planning, managing and control, et cetera) of project management and the project management life cycle. Participants gain an understanding of the techniques, practice and new directions for project management; and gain practical experience with approaches to achieving successful project performance.

Special Features

This course is an introductory course to Project Management, built upon the project management standards contained in “A Guide to the Project Management Body of Knowledge PMBOK® - 4th Edition” (Copyright, © Project Management Institute, <http://www.pmi.org>). No prerequisites are required for this course. Participants learn project management terminology, processes, tools, and techniques and apply them in hands on exercises, such as a Bridge Building exercise, various problem solving scenarios, and interactive media case studies. In addition, the students learn a standard project management methodology that can be adopted for use in their business. The course reference text is Schwalbe, K., *An Introduction to Project Management*, 3rd Edition.

Topic Highlights

Participants will be introduced to the essential skills, knowledge, tools, and techniques employed in modern project management. Emphasis is placed on gaining practical experience with tools and techniques that ensure successful project performance. Topics covered include:

- Introduction To Project Management
- Project Selection And Planning
- Project Management And Leadership
- Negotiation And Conflict Resolution

- Project Planning And Estimating
- Risk And Quality Management
- Project Execution And Control
- Project Completion And Closeout

Audience

Managers and mid-level professionals who are faced with increasing pressures to improve organizational performance should take this course. This course is also intended for individuals who aspire to be project managers or who have been recently assigned as a project manager. For existing managers, the course provides a refresher course on the state-of-the-art of project management. Course participants should have had some exposure to project management processes and techniques.

For individuals seeking to pass the Project Management Professional (PMP®) Certification examination offered by Project Management Institute, this course serves as the foundation course prior to taking the Course: Preparation for the PMP® Certification Examination.

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